

ERDIS MARCHE



ERDIS Marche
Ente Regionale per il Diritto allo Studio

UNIVERSITY GUESTHOUSES

Ver. 02 dell'08/01/2025

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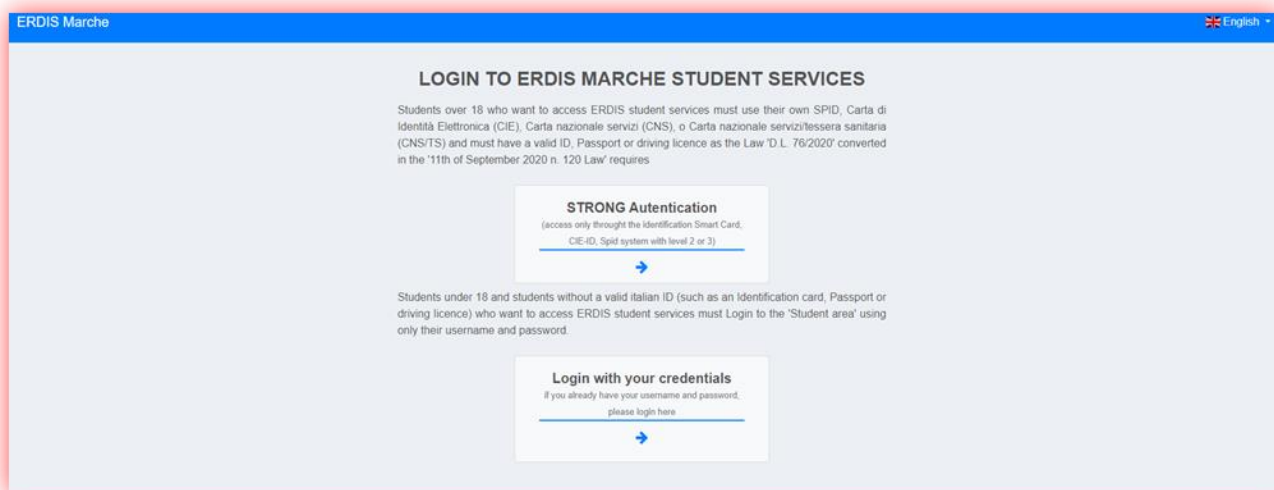
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1 ACCESS TO THE ERDIS MARCHE RESERVED AREA

The user have to access on the website www.erdis.it, then on the [reserved area](#)

The login requires strong authentication (SPID level 2 or 3, Smart Card, CIE-ID).

The foreign user without an Italian identification document neither resident in Italy or a minor subject, have to fullfil the **accreditation procedure** to obtain credentials to access the online application.



The screenshot shows the 'LOGIN TO ERDIS MARCHE STUDENT SERVICES' page. It features a blue header with 'ERDIS Marche' and a language selector set to 'English'. The main content area is light blue and contains the following text:

LOGIN TO ERDIS MARCHE STUDENT SERVICES

Students over 18 who want to access ERDIS student services must use their own SPID, Carta di Identità Elettronica (CIE), Carta nazionale servizi (CNS), o Carta nazionale servizi/ tessera sanitaria (CNS/TS) and must have a valid ID, Passport or driving licence as the Law 'D.L. 76/2020' converted in the '11th of September 2020 n. 120 Law' requires

STRONG Autentication
(access only through the Identification Smart Card, CIE-ID, Spid system with level 2 or 3)

→

Students under 18 and students without a valid italian ID (such as an Identification card, Passport or driving licence) who want to access ERDIS student services must Login to the 'Student area' using only their username and password.

Login with your credentials
If you already have your username and password, please login here

→



2 PERSONAL DATA

Check the Privacy policy and select “Accept” or “Refuse”:

Catering for other users - Privacy

Information pursuant to art. 13 of the EU Regulation n. 2016/679

INFORMATION AND CONSENT ON DATA PROCESSING

Information for the processing of personal data of subjects interested in applying for scholarship and benefits.

Dear student,

we wish to inform you that the General Regulation on the Protection of Personal Data (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016), (hereinafter referred to as “GDPR”), concerning the protection of individuals with regard to the processing of Data Personal, provides for the protection of individuals with regard to the processing of personal data as a fundamental right.

Pursuant to art. 13 of the GDPR, we inform you that the personal data (hereinafter referred to as “Data”) provided to ERDIS MARCHE - Regional Entity Right to Study (hereinafter “Erdis”) will be processed for institutional purposes only

Data Controller and Data Protection Manager

The Data Controller is the ERDIS MARCHE - Ente Regionale per il Diritto allo studio.

Address: Via Tiziano n. 44 - 61025 Ancona (AN) - Italy - Telephone: 0722 35191

The contact details of the controller is: PEC: erdis@emarche.it

to have read the aforementioned information on the processing of data provided by Erdis pursuant to art. 13 of the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016*

Accept

Refuse

to give consent to the dissemination and communication of your personal data including the necessary communications that may involve the transfer of data to other public and / or private subjects for the fulfillment of obligations established by law, for purposes of control, statistics or research or at the which activities could be carried out to support the provision of services, such as the preparation of the “Carta Erdis” identification card.*

Accept

Refuse

to give consent to the publication of personal data that are necessary for the institutional purposes of the Board on the notice board, on the institutional website of the Entity and on one or more local and / or national newspapers in compliance with current legislation.*

Accept

Refuse

to give consent to transfer personal data to a country of the European Union and also outside the European Union (eg: Italian diplomatic or consular authorities abroad).*

Accept

Refuse

to give consent to the processing of personal data that can be classified as “special categories of personal data”, that is, those data among others that reveal “racial or ethnic origin, ... data relating to health ... of the person”.*

Accept

Refuse

Also aware of the responsibilities and penalties, including penalties, faced by those who make false, partial or unresponsive declarations:

Accept

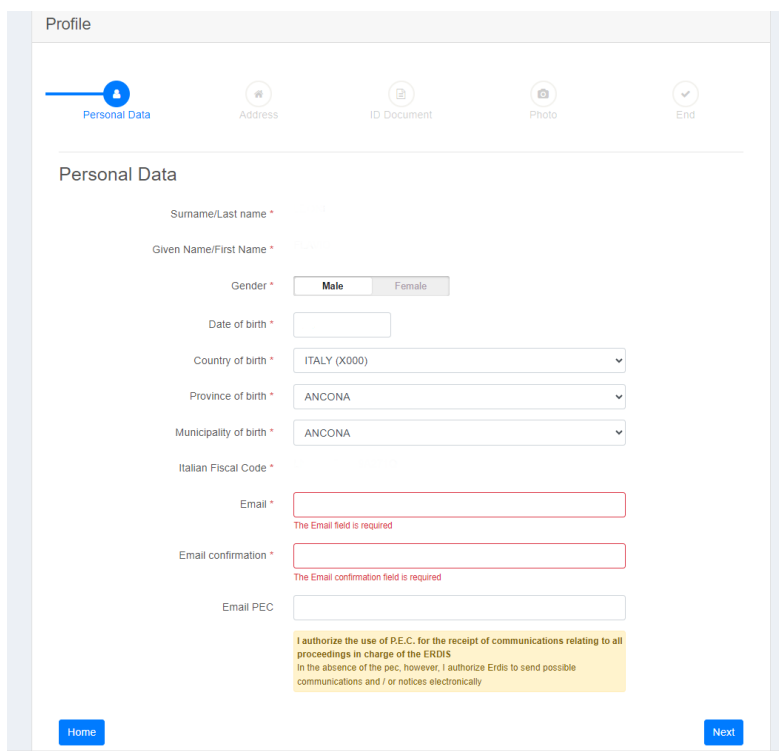
Refuse

- that the data subsequently entered are complete and truthful and that all the states, facts and personal qualities provided under the D.P.R. 445/2000 Articles 46 and 47
- to be aware that Erdis reserves the right to check the data of this self-certification at any time
- to be aware of the notices of competition for the attribution of the benefits for the academic year 2023/2024 approved with Resolutions of the Board of Directors of Erdis and to have read all the rules included therein.
- to be aware of the penalties provided for by art. 10 of Legislative Decree 68/2012 in the event of false statements.

← Previous

Save & Continue

Fulfill each section (Personal Data, address, ID Document, Photo, End) with own personal data, and click on “Next” to go on:



Profile

Personal Data Address ID Document Photo End

Personal Data

Surname/Last name *

Given Name/First Name *

Gender * ☒ Male ☐ Female

Date of birth *

Country of birth * ITALY (X000)

Province of birth * ANCONA

Municipality of birth * ANCONA

Italian Fiscal Code *

Email *

The Email field is required

Email confirmation *

The Email confirmation field is required

Email PEC

I authorize the use of P.E.C. for the receipt of communications relating to all proceedings in charge of the ERDIS
In the absence of the pec, however, I authorize Erdis to send possible communications and / or notices electronically

Home Next

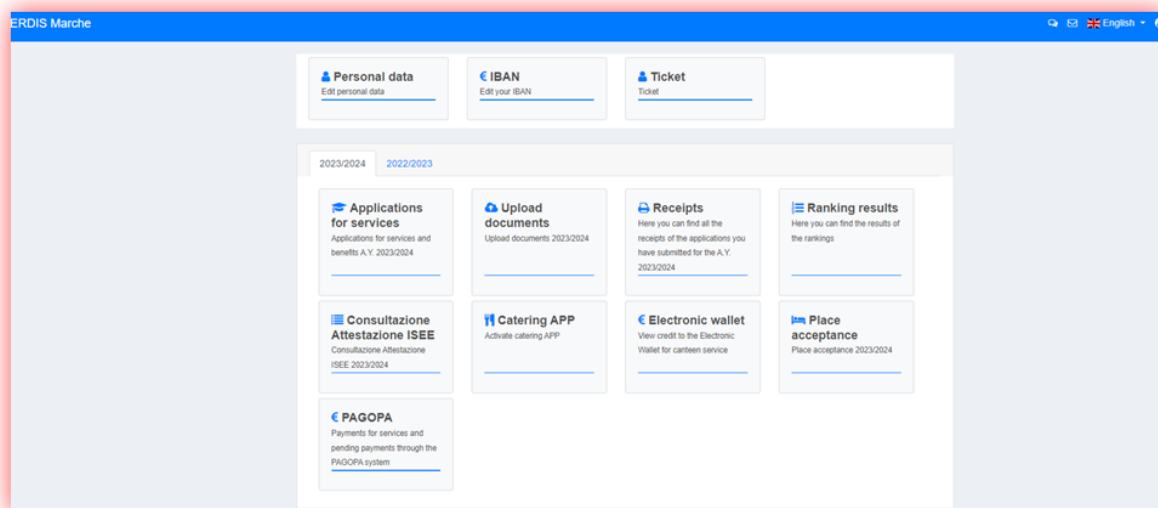
At the end of the procedure click on “Save and Continue”:

The personal data procedure is completed. Then follow the next instructions.

3 RESERVED AREA MENU

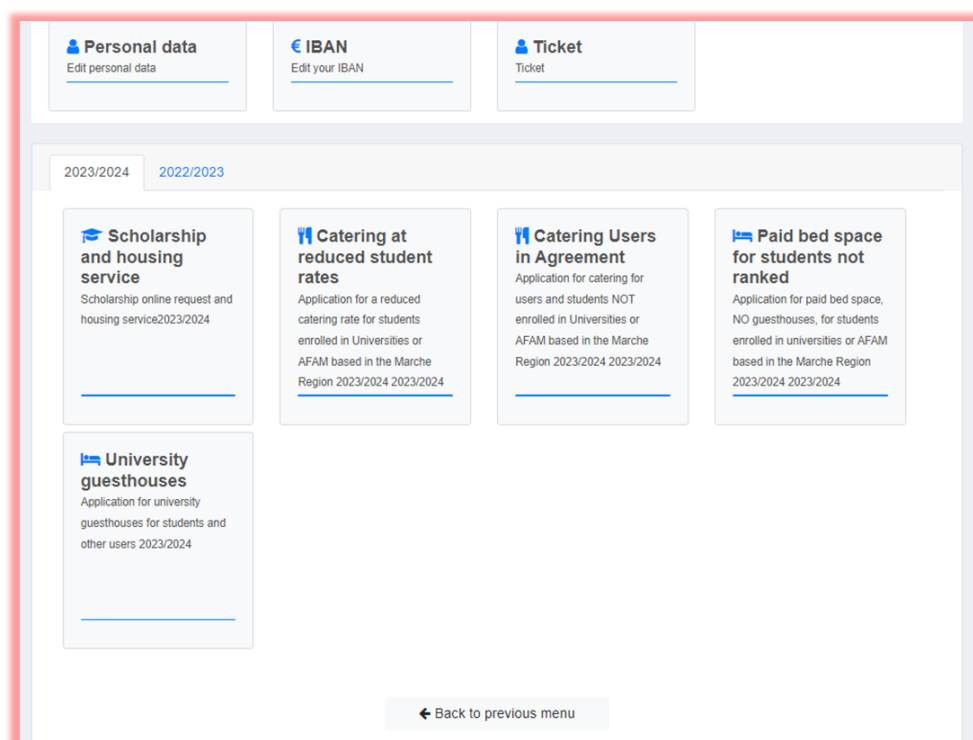
This is the main menu:

To request the University guesthouses service click on “Applications for services”:



4 APPLICATION FOR SERVICES

Then click on “University Guesthouses”:





5 UNIVERSITY GUESTHOUSES

Check the Privacy policy and select “Accept” or “Refuse”, then click on “Save & Continue”:

Catering for other users - Privacy

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INFORMATION AND CONSENT ON DATA PROCESSING

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to give consent to the dissemination and communication of your personal data including the necessary communications that may involve the transfer of data to other public and / or private subjects for the fulfillment of obligations established by law, for purposes of control, statistics or research or at the which activities could be carried out to support the provision of services, such as the preparation of the "Carta Erdis" identification card.*

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to give consent to the processing of personal data that can be classified as "special categories of personal data", that is, those data among others that reveal "racial or ethnic origin, ... data relating to health ... of the person".*

Accept

Refuse

Also aware of the responsibilities and penalties, including penalties, faced by those who make false, partial or unresponsive declarations:

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← Previous

Save & Continue

Fulfill the following sections (according to the ERDIS instructions) and then click on “Save and Continue”:

Catering for other users - Choose now your ERDIS's structure

I _____ (Fiscal code: _____) ; according to the art. 46 and 47 of the D.P.R. n. 445 of 28 December 2000, aware of the sanctions, including penal sanctions, provided for by art. 76 in the event of false deeds and false declarations as well as the consequences of article 75, paragraph 1 of the same D.P.R.

In this section you will be able to present the requests for provisions provided by the four ERDIS Presidia.

Choose now your ERDIS's structure you belong:

- ☐ Presidio ERDIS ANCONA
- ☐ Presidio ERDIS CAMERINO
- ☐ Presidio ERDIS MACERATA
- ☒ Presidio ERDIS URBINO

[< Previous](#) [Save & Continue](#)

Click on “Save & Continue”.

Then select the right user category as shown below:

Guest accommodation - Application for access

I LEONI FLAVIO (Fiscal code: LNEFLV95P29A271Q)

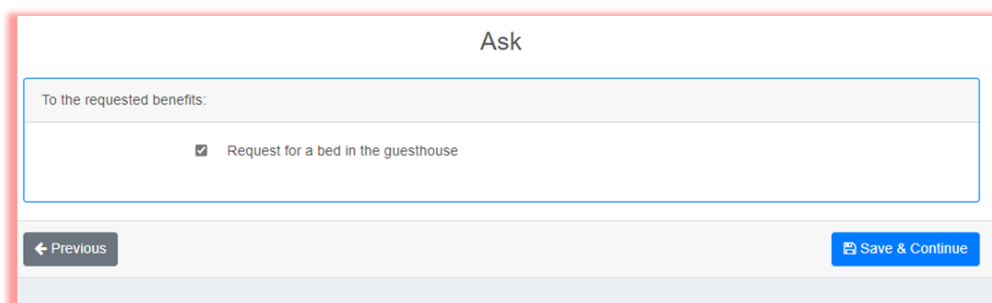
Select your user category:

- ☒ Studenti di Università o AFAM con sede nella Regione Marche
- ☐ Altri utenti di Università o AFAM con sede nella Regione Marche
- ☐ Studenti
- ☐ Altri utenti

[< Previous](#) [Save & Continue](#)

Click on “Save & Continue”.

Then click on the service requested:



The screenshot shows a web form titled "Ask". Inside the form, there is a section labeled "To the requested benefits:". Below this label, there is a single option with a checked checkbox: "Request for a bed in the guesthouse". At the bottom of the form, there are two buttons: "Previous" on the left and "Save & Continue" on the right.

Finally click on "Save & Continue"

6 UNIVERSITY GUESTHOUSES - END

If the procedure is successfully completed a popup will show it and it will be possible to download the receipt.